

SCHOLARSHIP TRACKING FORM

Student Name _____ ID# _____ Date _____

Scholarship Name _____

Scholarship Address _____

Scholarship Deadline is Received by _____ or Postmarked by _____

Scholarship will be submitted by USPS mail uploaded to an account email

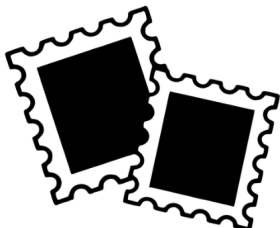
A FEW REMINDERS ABOUT SCHOLARSHIPS!

- *Official transcripts must be mailed directly from TWHS.*
- *Counselor letters or any document signed by a counselor must be mailed directly from TWHS.*
- *Staff members need 15 school days to complete a letter of recommendation.*

I need the following items from TWHS to help me complete my scholarship application:

- OFFICIAL TRANSCRIPT UNOFFICIAL TRANSCRIPT
- TEACHER RECOMMENDATION LETTER Did your teacher(s) write one for you already? YES NO
List the teachers' names you need letters from: _____
- COUNSELOR RECOMMENDATION LETTER Did your counselor write one for you already? YES NO
What is the counselor's name? _____
- VERIFICATION OF CLASS RANK, GPA, ACT OR SAT SCORES Please circle item needed and provide us a copy of your ACT or SAT scores from your online ACT or College Board account.

DESCRIBE ANY SPECIAL INSTRUCTIONS THAT WE NEED TO KNOW ABOUT THE SCHOLARSHIP:



DUE TO THE VOLUME OF SCHOLARSHIPS PROCESSED it is the student's responsibility to bring the correct sized envelope to mail the scholarship application.

The College and Career Center does not provide stamps so you will need to make sure that you have the right amount of postage on your envelope.

CCC OR COUNSELOR INITIALS: _____