

April 2022

Dear AP Student:

Congratulations! You've survived your AP class, and you're ready to test. We want you to be able to perform at your highest level, and we will work hard to help you do that. We are rooting for you in every way. Here's what you may expect:

1. **All exams are administered at the TWHS Senior Campus.** You should be directly outside your test room (the gym or your specified room) **no later than 7:20 for the morning exam.** Instructions will be given to you prior to entering the testing room. Students will not be allowed into the room once instructions begin, so please be on time. Afternoon exams - students must report outside the testing room by **11:30 AM** and wait for instructions. Remain quiet as there may be students still testing in the room. You have paperwork to fill out before you can begin the test. All students taking afternoon exams will go to A lunch and then report to their testing location.

***Please keep in mind that release times for all AP exams cannot be provided. Many factors impact the time students will be released. Students will not have access to their phones until the exam room is released. Please make a plan for your student to contact you for pick up at the end. Most exams will take around 4 hours if not more. Some exams will not end until 5:30 p.m. depending on any unforeseen circumstances. No student is allowed to leave early. Afternoon exams may also run late, so students must stay in the waiting area and not leave. Remember, there are no refunds for AP testing since we are past the deadline.**

2. If at all possible, **do not bring ANYTHING to your test area except:**
--**MUST bring current TWHS photo ID**---can NOT be old ones from junior high!
--**jacket** or sweatshirt (if you test in the gym, it is freezing) – **NO HOODS or Hats are allowed.**
--**#2 pencils already sharpened** (because time's a wastin'). No mechanical pencils.
--**pens** if you write a free-response section in ink (blue or black pens you **won't click** when nervous)
--**student ID, license** or photo ID (because AP requires it and because you are GORGEOUS)
--**calculator** IF your test allows one (because it gives you something to punch if you're frustrated)
--**one, two, or three pieces of unwrapped hard candy** if that is important to you (so you won't cough and disturb your fellow testers—AP says absolutely no food) **NO OTHER CANDY OR FOOD. NO WATER. NO CHOCOLATE.** Food is not good for scantrons. If you must bring backpacks with you, we will try to locate a different, secure place for you to leave them.
3. Please wear not only **layered clothing**, but **QUIET SHOES**. When you stomp out to the bathroom in your favorite flip-flops (which by the way, leave your toes exposed to the sub-zero gym air), you will incur the wrath of your fellow test-takers, whereas you could be stealthily padding across in your OTHER SHOES, maintaining your hard-won popularity. Remember, we're walking on plastic sheeting! **NO SHIRTS WITH SUBJECT CONTENT WILL BE ALLOWED.**
4. No **toys**, good luck key chains, talismans of hope-beyond-hope, or friendly stuffed animals may be brought to your desk. They will be as powerful on the bleachers as they are anywhere.
5. **Jewelry clunks** on these desks. Take off metal bracelets, and drop dog tags and longer necklaces inside your shirt.
6. **Only Analog watches. NO SMART WATCHES**
7. **No highlighters.**
8. **NO CELL PHONES OR OTHER ELECTRONIC DEVICES ARE ALLOWED IN THE TESTING ROOM.** Usage of cell phones or watches during the test or during the break will cause you to be dismissed from the test and may prevent you from taking any other College Board test (such as SAT). **No headphones including AirPods and other Bluetooth devices.** If you have any other secure place to leave your phone, backpack, etc., please do so. Your AP teacher will be glad to keep them for you. If you do bring your cell phone, we will keep it for you until testing is over. Make sure your phone is turned **off.**

4/22/2022

Free TEST-TAKING TIPS:

Memorize the format of the test before you take it. Be AT ONE with the test! If you can't remember the exact timing of the various sections, go ask your teacher! GET A CLUE!

Write down the start time of each section on the first page of that section. Then you won't waste your precious time getting a proctor and asking how much more time you have.

Don't alter the test booklet or tear anything out of it unless we tell you to. This puts into effect a chain of events that AP calls IRREGULARITY PROCEDURES, similar to a lockdown at San Quentin.

Be prepared to block out noise that is outside the room. It is the athletic hall, and the teams and PE classes are going in and out of the locker rooms and the other gym. The dance room is next door. There is noise. If you know your stuff, it won't matter. We do our best to keep it quiet, but it isn't perfect.

You might want to bring a snack for the break. The snack should be in a clear bag remove the packaging. No lunch bags including paper, cloth, etc will be allowed. **We will have a section set aside for snacks. You will not be able to access your backpack at any time during the exam or break.**

If something doesn't seem right to you, ask us/tell us. We won't be upset. We may have made an error.

Imagine yourself doing well, answering correctly and confidently. **Breathe** deeply. Focus on **what you do know** more than on what you don't.

Monitors are required to monitor which means walking around the room.

Everyone must stay to the end of the test, even if you work, have a doctor's appointment, etc.

Be patient and silent while we count everything at the end of the test. We are required to do so. We know you are dying to get out. If you are distracting, it takes us longer. We are old.... feeble. Be polite.

Thanks from your AP proctors!